

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
SPECIAL MEETING MINUTES
SEPTEMBER 11, 2012**

PRESENT: Ronald Durej, James Lofink, and David White

OTHERS PRESENT: Tom Steinke, BOE Facilities Manager

Chairman Durej confirmed a quorum and the meeting was called to order at 7:03 p.m.

Public Comment

Nancy Wardrop, a member of the GMHS Football Supporters, was in attendance. She stated she wanted to gain information on the proposed football field and the practice field. Chairman Durej gave an overall of the proposed project, including information on the grandstand, lighting, track, and line striping of the football field. Storage for football equipment was briefly reviewed. New storage buildings, anywhere, will ultimately depend on the cost of the field project. If there are extra funds available, then storage space would certainly be considered.

Approval of Minutes

ON A MOTION by D. White, seconded by J. Lofink, the Committee voted unanimously (3-0-0) to approve the minutes of August 21, 2012 and September 4, 2012 meeting as presented.

Agree on co-op buying plan and discuss RFQ

- o The committee reviewed the concept of a Request for Qualifications (RFQ).
- o The field turf and track proposal, with costs, has been obtained. This proposal shows some of the markings being donated by FieldTurf. The total cost is estimated at \$1.2 million. J. Lofink asked about competitive costs for the turf and track. There was discussion about how FieldTurf and Cape & Island Tennis and Track were the companies who won the bid when CREC put projects like this out to bid. The other Committee members encouraged Mr. Lofink to do some cost comparison and report his findings to the Committee at a later date.
- o Chairman Durej stated that Eric Fisher, Director of Sales – SmartBuy is ready to create a final proposal once all the details are finalized. Items can be added or removed as needed.
- o There was more discussion on the RFQ. Who should put this together? Chairman Durej will contact Town Manager Smith for further information regarding this matter.

Discuss open issues

- o A PA system for the press box is a necessity. Should the press box be pre-wired even if the PA system is not purchased as part of this project? If this is agreed on, it should be included as part of the plans. People with computer and sound equipment knowledge should be spoken to in order to obtain information regarding computers and a PA system to be put into the press box. Chairman Durej will contact Dr. Law and ask her to make inquiries about a sound system, wiring, and any computers that might be required in the press box and report back to this Committee. It is thought that eventually High School Graduation will be held on the football field, so the PA system is necessary.

- A new scoreboard, for football, will need to be purchase. Wiring for this needs to be put into the plans. The cost of a scoreboard, new and used, was discussed. Ms. Wardrop suggested the Committee contact Kevin Blake. She said he did a lot of research when a scoreboard was purchased for Ahrens Park and he would probably be a good source of information. This too should be included in the plans.
- The transformer for all the lights should be put somewhere, preferably not just on a pole. Hopefully a suitable permanent enclosed structure can be included in the plans for this.
- Equipment storage was again discussed. This should be included in the plans, knowing that it may be one of the items that will need to be removed if things need to be cut due to funding. Things like poles, discus, mats, hurdles, softball pitching machine and netting for batting cages, and track equipment, etc. all need a safe and secure place to be stored. Mr. White will look into storage requirements that are needed. Mr. Steinke stated that the school leases a 60' x 40' bay, all of which is full, plus it has a mezzanine area for storage. Ahrens Park storage should also be looked at. Who built the storage building, what was the cost and what is the square footage? It is thought it's best to put it in the plans. Also, space for a ticket booth at the end of a storage building should be taken into consideration.

Chairman Durej reported John Stewart has been asked by a lighting company to get soil samples of the area where the lights will be placed. The town already has soil reports, from previous projects, and will offer these reports to see if it will provide adequate information.

Identify next steps

It is thought that things are pretty much on schedule. By the September 18th meeting the drawings should be almost complete. John Stewart will be asked to provide an updated time line at each meeting from now on.

ADJOURNMENT

ON A MOTION by D. White, seconded by J. Lofink, the Committee voted unanimously (3-0-0) to adjourn the meeting at 8:36 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary